

**CHAMBERLAIN SCHOOL DISTRICT #7-1  
PO BOX 119 • 1000 SORENSEN DRIVE  
CHAMBERLAIN SD 57325**

PHONE: 605-234-4478

FAX: 605-234-4479

Thank you for your interest in the Chamberlain School District. We are proud of the education and environment that we provide for students and staff. Please complete the following application and mail it, along with supplementary materials, to:

Dr. Justin Zajic  
PO Box 119  
Chamberlain SD 57325

Or email all documents to [justin.zajic@k12.sd.us](mailto:justin.zajic@k12.sd.us)

Should you have any questions about our open positions or the Chamberlain School District, please contact me at your earliest convenience.

Along with your application, please provide a cover letter, an up-to-date resume, and three letters of reference.

Sincerely,

Dr. Justin Zajic  
Superintendent  
Chamberlain School District

**Dr. Justin Zajic**  
Superintendent  
605-234-4477

**Michelle Willrodt**  
Business Manager  
605-234-4478

**Jeff Steckelberg**  
Principal 9-12  
605-234-4467

**Jesse Johnson**  
Principal 6-8  
605-234-4467

**Rocky Almond**  
Principal K-5  
605-234-4460

**Calico Hunjah**  
SPED Director  
605-234-4460

**Bill Kurtz**  
Active Dir/PE  
605-234-4467

Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street, Number or PO Box City State Zip

Phone/Cell Number \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Position Applying For \_\_\_\_\_

**EDUCATION AND TRAINING**

**List Education beginning with the most recent (college, high school, vocational school, etc.)**

Name and Address of School \_\_\_\_\_  
Attended From \_\_\_\_\_ To \_\_\_\_\_ Total Hours \_\_\_\_\_ Degree \_\_\_\_\_  
Major or Course \_\_\_\_\_ Minor(s) \_\_\_\_\_ Did you graduate? NO ( ) YES ( )

Name and Address of School \_\_\_\_\_  
Attended From \_\_\_\_\_ To \_\_\_\_\_ Total Hours \_\_\_\_\_ Degree \_\_\_\_\_  
Major or Course \_\_\_\_\_ Minor(s) \_\_\_\_\_ Did you graduate? NO ( ) YES ( )

Name and Address of School \_\_\_\_\_  
Attended From \_\_\_\_\_ To \_\_\_\_\_ Total Hours \_\_\_\_\_ Degree \_\_\_\_\_  
Major or Course \_\_\_\_\_ Minor(s) \_\_\_\_\_ Did you graduate? NO ( ) YES ( )

**Describe your teaching or other work experience, beginning with last/present position**

Employer Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_  
Position \_\_\_\_\_ Starting Salary \_\_\_\_\_ Last Salary \_\_\_\_\_  
Total Years \_\_\_\_ Months \_\_\_\_ Hrs Per Week \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_ Describe Duties \_\_\_\_\_

Employer Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_  
Position \_\_\_\_\_ Starting Salary \_\_\_\_\_ Last Salary \_\_\_\_\_  
Total Years \_\_\_\_ Months \_\_\_\_ Hrs Per Week \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_ Describe Duties \_\_\_\_\_

Employer Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_  
Position \_\_\_\_\_ Starting Salary \_\_\_\_\_ Last Salary \_\_\_\_\_  
Total Years \_\_\_\_ Months \_\_\_\_ Hrs Per Week \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_ Describe Duties \_\_\_\_\_

**You may list other positions or additional information below:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**List Names and Addresses of Three Personal References**

Name	Address	Phone Number
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Are you willing to have your present or most recent employer contacted? NO ( ) YES ( )**

\_\_\_\_\_  
Date Signature

**Non-Discrimination Statement**

The Chamberlain School District 7-1 does not discriminate on the basis of race, color, creed, religion, national origin, gender, age or disability in admission or access to, or employment in its educational programs and activities.

## Background Check and Information

In addition to the following information, a thorough background check will be required by the Board of Education.

If additional space is needed, begin your explanation here and attach additional sheets and clearly identify as *Background Check and Information: A, B, C and D*, respectively.

**“YES” answers to the following questions will not necessarily result in denial of employment. The Board will consider all the circumstances, including the date and nature of events which have led to the actions described below. Your written explanation will assist the Board in determining your eligibility and suitability for employment.**

- A. Have you ever been convicted of, admitted committing, pleaded no contest, or are you awaiting trial for any crime (excluding minor traffic violations not involving any allegations of intoxication or reckless driving)? You must answer “YES” even if the matter was later dismissed, deferred, reversed, or vacated. If you answer “YES” you must provide dates of the proceedings, the name and address of the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the case(s).  Yes  No

**Explanation:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- B. Have you ever been dismissed (fired) from any job, or resigned at the request of your employer, or while charges against you or an investigation of your behavior was pending? You must answer “YES” even if the matter was later resolved with any form of settlement or severance agreement, regardless of its terms. If you answer “YES” you must provide the date of termination of employment, the name, the address and telephone number of the employer(s) and a statement of the alleged reasons for termination.  Yes  No

**Explanation:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- C. Have you ever had any license or certificate of any kind (teaching or otherwise) revoked or suspended, or have you in any way been sanctioned by, or is any charge or complaint pending against you before any licensing, certification or other regulatory agency or body, public or private? If you answer “YES” you must provide the dates of proceedings, name, address and telephone number of the agency or body where proceedings took place, a statement of the accusations against you, the final disposition and/or current status of the charges or complaint.  Yes  No

**Explanation:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- D. Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification or other regulatory body (teacher certification or otherwise) or by your current or any previous employer? If you answer “YES” you must provide the name, address and telephone number of the employer or licensing body and a statement of the accusations against you.  Yes  No

**Explanation:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

### Non-Discrimination Statement

The Chamberlain School District 7-1 does not discriminate on the basis of race, color, creed, religion, national origin, sex, age or handicap in admission or access to, or employment in its educational programs and activities.